9th December,2019  
  
The head of the Department of Electrical & Electronic Engineering  
Ahsanullah University Of Science & Technology

Subject : Asking for the permission in IIt,techfest,Mumbai

Sir,

With due respect and humble submission,I'm the student of 2nd year, department of **Electrical and Electronic**, **Ahsanullah University of Science & Technology**. I've been working on Robotics and Idea Competition for last 11 months.  
I’ve basic skills on presentation, robotics, culture and history of Bangladesh. I, leading a team as a **Team Leader** (**ALPHA OPTIMUS 369, OPTIMUS PRIME & OPTIMUS PRIME MLT** ) has participated 16 competitions and won **14 titles** so far. Recently we've taken a part in **Esho Robot Banai** and achieved **1st Runner-Up** prize as a TEAM which is **OPTIMUS PRIME MLT**. I got **SPECIAL MENTION Award** at the segment **“VISION-2030”**, Techfest (2018) in **IIT, MUMBAI** for my innovative idea with a proper **presentation**. I’ve also got **4 National Award** in Bangladesh and an another International Award (**2nd Runner up at Zonal round**) named **Hult Prize At Aust**.  
I would like to inform you that recently my team, **ALPHA OPTIMUS PRIME** has been selected for **GRAND FINAL**E at  **IIT (INDIAN INSTITUTION OF TECHNOLOGY)TECHFEST** .We’ve been selected for the final round for **IIT Techfest** 2020.On the contrary there is an issue of permission from you as to stay and go to Mumbai,IIT for 5 days.  
  
So, I hope and request that you would kindly consider our application and oblige thereby.  
  
Yours truely,  
Abu M Fuad  
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